

Date of Meeting (y/m/d) 2026 07 29

PART I - EMPLOYER WorkplaceNL Firm Number 940001 Site Number 31

EMPLOYER (head office information)			EMPLOYER REPRESENTATIVES		
Company name: MEMORIAL UNIVERSITY OF NFLD & LABRADOR			Co-chair: NITA ROGERS Certification Training #: NIT6760854		
Mailing address: PO BOX 4200 (FACULTY OF ENGINEERING)			Co-chair Status: ☐ Assigned ☒ Acting		
ST. JOHNS	NL	A1C 5S7	Members: Certification Training #		
CITY	PROVINCE	POSTAL CODE	DENNIS PETERS 0		
Employer site number/location:			JASON STEVENS jas8801456		
Total number of employees on site: 148					
Telephone number: 709 864 8812 Fax number: 709 864 4042			WORKER REPRESENTATIVES		
Date of next meeting: 2026 10 27			Co-chair: DOUG SMITH Certification Training #: Dou8634367		
YEAR MONTH DAY			Co-chair Status: ☒ Assigned ☐ Acting		
Seasonal shut down start date:			Members: Certification Training #		
YEAR MONTH DAY			JASON PARSONS JAS3779091		
Seasonal shut down end date:			SIMA ALIDOKHT Sim8333175		
YEAR MONTH DAY			GLENN RICE GLE8892504		
			SHAWN ORGAN SHA7732548		
			ALLISON KENNY All8637407		
			SHAWN BESON sha8625325		
			Guests: Matthew Pittman		

PART II - OH&S ACTIVITY

Since last meeting indicate the following:		From this meeting indicate the following	
No. of workplace inspections conducted:	0	No. of safety hazards identified:	0
No. of workplace complaints/concerns received:	8	No. of health hazards identified:	0
No. of incident reports reviewed:	0	No. of outstanding items from last meeting:	0
No. of right to refuse work situations:	0		

PART III - SUMMARY OF MEETING
ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

ITEM DATE	ITEM(S)	RECOMMENDATION(S)	ACTION	DATE FORWARDED TO EMPLOYER	RECOMMENDATIONS IMPLEMENTED Y/N (date)	RESOLVED	
						Yes	No
1. May, 22/26	BURNT OUT LIGHT BULB WITHIN EN1015C GAS CYLINDER STORAGE IS OUT	LIGHT BULB CHANGED OUT	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
2. May, 22/26	TREE BRANCH RESTING ON EXHAUST WINDOW OUTSIDE OF EN-1015C CYLINDER STORAGE	CUT TREE BACK	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
3. May, 22/26	UNABLE TO CORRECTLY ATTACH CHAIN THAT GOES ACROSS LOADING BAY DOCK	INSTALL NEW CHAIN ATTACHMENT SO IT WILL PROPERLY ATTACH	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
4. May, 22/26	INCORRECT CONTACT INFORMATION ON SAFETY SIGNAGE RELATING TO EN1015C GAS CYLINDER STORAGE	UPDATE INFORMATION AND REPLACE SIGNAGE	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
5. May, 22/26	POOR HOUSEKEEPING IN THE LOADING BAY EN-1015	CLEAN UP AREA AND ENSURE IT MEETS OHS STANDARDS	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
6. May, 22/26	FIRE EXTINGUISHER IN LOADING BAY EN-1015 WAS LAST INSPECTED IN MARCH 2019	INSPECT ALL FIRE EXTINGUISHERS TO ENSURE THEY ARE UP TO DATE	SHAWN BESON	May, 22/26	Jun, 01/26	✓	
7. May, 22/26	TOO MANY CYLINDERS LOCATED IN CHEMICAL STORAGE ROOMS AND NOT ABLE TO BE SAFELY STORED	TECH SERVICES TO ACQUIRE THEIR OWN CYLINDER STORAGE AREA	SHAWN BESON	May, 22/26			✓
8. May, 22/26	COMPRESSED GAS CYLINDER OF NITROGEN STORED IN LOADING BAY WITH OXIDIZERS	REMOVE MATERIALS	SHAWN BESON	May, 22/26	Jun, 01/26	✓	